**BASES HIGH PERFORMANCE SPORT ACCREDITATION (HPSA) PORTFOLIO APPLICATION FORM**

This form should be completed and submitted via the online [HPSA Application Form](https://www.bases.org.uk/sspage-professional_development-accreditation_and_endorsement-hpsa_application_form.html) by one of the submission deadline dates: 6 January or 1 July. Supporting documentation (degree certificates, certificates of attendance etc.) must be uploaded via the online form prior to submitting.

|  |  |
| --- | --- |
| What is your specialist scientific discipline (if applicable)? |  |
| **SECTION A QUALIFICATIONS** | |
| Academic Qualifications I have provided a photocopy/scan of a relevant certificate showing that I hold a degree at honours level in Sport and Exercise Science or a related discipline. |  |
| I have provided a photocopy/scan of a relevant certificate showing that I hold a higher degree in Sport and Exercise Science or a related discipline\*. | *\*If you do not hold a relevant postgraduate degree, then you must provide evidence of equivalent training or experience.* |
| Other Qualifications, Awards, and Training Please provide details of other relevant qualifications or awards you possess, as well as information on any additional academic or other training you have had. |  |
| **SECTION B: EMPLOYMENT AND EXPERIENCE** | |
| Please list, in reverse chronological order, your experience of providing science support services to high performance sport client groups. For each, provide a brief summary of the nature of your work and the impact this has had. Include only those clients with whom you have had a substantial involvement. Please include dates, and where work has been part-time, include the time spent. It is important to distinguish between direct contact time and indirect support time with clients. Please also detail to what extent this work has been multidisciplinary and/or interdisciplinary in nature. |  |

|  |  |
| --- | --- |
| **SECTION C WORK PHILOSOPHY** | |
| Please provide an outline of your philosophy to science support work, including your approach to providing effective support and any specific goals and objectives. |  |
| **SECTION D PROFESSIONAL RELATIONSHIPS** | |
| Describe, and where possible provide evidence of, your effective professional relationships with high performance athletes, coaches, peers and other support staff. |  |

|  |  |
| --- | --- |
| **SECTION E PROBLEM SOLVING & INTERDISCIPLINARITY** | |
| Provide examples of your critical and innovative thinking to provide solutions to problems. Where possible, include how you have worked with other support staff to provide interdisciplinary solutions. |  |
| **SECTION F COMMUNICATION** | |
| **i) Written Communication**  Please list, in reverse chronological order, a maximum of 15 articles that have been published in the last 3 years on sport science and/or its application to performance. This list may include articles that have been published in peer-reviewed scientific journals and/or ‘applied’ articles that have been published in coaching, professional or sport-related magazines and journals. Please provide as much information as possible (e.g., authors, title of article, year of publication, name of journal or magazine, page numbers or Web address). Note that you may be asked to produce a copy of the articles listed. |  |
| **ii) Oral Communication**  Please list, in reverse chronological order, a maximum of 15 oral presentations that have been given in the last 3 years. This list may include presentations given at scientific conferences and/or formal educational presentations made to groups of high performance athletes or coaches. Please provide as much information as possible e.g., title of presentation, date of presentation, venue and conference or sport organisation delivered to. |  |
| **SECTION G SELF-EVALUATION**  Please provide an outline of the steps you take to evaluate the quality and impact of your science support work; in addition, outline the ways in which you seek and use feedback on your performance. If appropriate, then please provide specific examples. |  |
| **SECTION H CONTINUING PROFESSIONAL DEVELOPMENT (CPD)**  Please list in reverse chronological order any relevant workshops, seminars, conferences, or training courses that you have attended in the last 3 years for the purpose of continuing professional development. Provide information on the organising body, the title of the workshop or other CPD activity, and the dates of attendance. Note that you may be asked to provide proof of attendance, where relevant. |  |
| **SECTION I REFEREES**  Please provide the contact details (postal address; e-mail address; telephone number) for four referees (a mentor, a senior coach or Performance Director, a second coach and employer (preferably the line manager). These individuals will be contacted to provide a reference in support of your application and should be available to do so within a 3-week period, otherwise your application will be declined. | **Referee 1**  Name:  Role:  Postal address:  E-mail address:  Telephone number:  **Referee 2**  Name:  Role:  Postal address:  E-mail address:  Telephone number:  **Referee 3**  Name:  Role:  Postal address:  E-mail address:  Telephone number:  **Referee 4**  Name:  Role:  Postal address:  E-mail address:  Telephone number: |