

Overview of Board of Directors' Meeting

Held on Tuesday, 26 April 2022, 1:00 pm – 4:00 pm via Zoom conference call

Directors in attendance: Dr Ibrahim Akubat, Dr Lindsay Bottoms FBASES (part), Prof Zoe Knowles FBASES (Chair), Greg Koral, Vinny Leach (part), Dr Kiara Lewis FBASES, Dr Andrew Mitchell, James Tugwell, Ian Wilson (Exec Director)

Attending: Dr Andy Smith FBASES MBE (item 5 only)

Minutes: Jane Bairstow

Apologies: Dr Adam Gledhill FBASES (part), Susan Went,

1 **Welcome and opening remarks**

ZK welcomed everyone to the meeting, hoping all had managed some down-time over the recent Bank Holidays. The priority focus areas for discussion were outlined.

2 **Declarations of Interest**

There were no declarations of interest.

3 **Minutes of the previous Board meeting (held on 16 February 2022)**

These were accepted as a true record of the meeting.

Several of the Divisions have reviewed the current content on the Division web pages and the remaining Division Chairs will review over the next few weeks, notifying the Office of any required updates.

Standing Committee Chairs will add dates of meetings to the central document, so members are aware which Board, Standing Committee, Advisory Group meetings are taking place that week via the weekly Twitter update

4 **Matters arising:**

The Board shared the disappointment that the 2022 Student Conference had to be cancelled. The Board noted the extraordinary circumstances around the cancellation, and, as a goodwill gesture, agreed a small amount from BASES would go towards the Gala Dinner venue deposit already paid by the University of Huddersfield.

On the Board call of 24 March 2022, the Board approved the new BASES Occupational Performance Special Interest Group.

Regarding the ongoing conflict in Ukraine and thoughts on global conflict and any recovery plans, the Board is to keep this in the forefront and on agendas moving forward, noting it was also on agendas where appropriate of the Public and External Affairs Advisory Panel.

5 **BASES Climate Change Action Team (CCAT): Net Zero pledge**

AS attended the meeting and presented his paper. BASES is committed to reducing scope 1, 2 and 3 GHG (Greenhouse gases) emissions by a minimum of 22.5% by 2025 from a 2020 base year and to reach net zero by no later than 2050. A discussion took place, and the Board supported the paper and proposals. ZK expressed her thanks to AS and members of the CCAT. AS also relayed his thanks to the Board.

6 **Applications for consideration under the special project (big ticket) budget line**

LB presented the Early Career Researcher Grant paper. The Board agreed to progress with the proposal, which would be open to Professional Members. LB will further consider the criteria, application process and timing.

Prof John Dickinson FBASES will work on a draft Public Engagement & Outreach Project Grants proposal with the Outreach Project Team, sharing that proposal with the Board over the summer.

7 **2021-2022 Operational Plan Q4 and year-end report**

The Board had developed an ambitious 2021 – 2025 strategy and 2021 – 2022 Operational Plan. Of the 67 Q4 deliverables, 41 were green, 19 were amber and 7 were red. Of the 67 Year 1 deliverables, 29 were green, 30 were amber and 8 were red. Achievements will be included within the Annual Report.

The deliverables, measures, and metrics for Year 2 (2022 – 2023) will now be developed.

8 **KPI dashboard**

GK walked the Board through the current dashboard, providing the context to the development of this reporting tool, which visually shows actual performance versus trajectory. Board agreed this was a valuable document.

9 **Updates were provided for the following Standing Committees:**

Division Committee - Biomechanics & Motor Behaviour

Division Committee - Physical Activity for Health

Division Committee - Physiology & Nutrition

Division Committee – Psychology

Division Committee – Sport & Performance

Human Resources, Remuneration & Appointments Committee

Finance & Risk Committee - the Board agreed the operational budget for 2022-2023. The year-end self-certification assurance document had been signed off for the year ended 31 March 2022. No changes were proposed to the Cash flow and Investment strategy.

Governance Committee

Learning and Development Committee

Professional Standards Committee

Stakeholder Committee

10 **Any other business**

The Board noted the [International Confederation for Sport and Exercise Science Practice \(ICSESP\)](#) annual report and AGM minutes.

The Board noted that considerations of CPD face-to-face delivery will be discussed by the CPD Advisory Group at their next meeting.

11 **Dates of next meeting:**

Board Calls:

Thursday 19 May 2022, 0900 - 1000

Thursday 16 June 2022, 0900 - 1000

Board Meeting:

Tuesday 19 July 2022 (Zoom), 0930 – 1230