

BASES Annual General Meeting Minutes - Draft

Thursday 13 September (17.45 – 18.45)

At University of Bath in University Hall

Attendees: R Davison, E Winter, R White, C Hitchings, J Bairstow, T Devonport, V Richmond, C A Williams, K Ashford, M Price, R Thatcher, J Dabinett, M Burnley, J Doust, V Cox, T Smith, D Crone, J Hardy, A Brady, A Balsdon, M Smith, V Baltzopoulos, C Karageorghis, J Gill, H Weavers, P Dent, K van Someren, R Eston, G Parfitt, K Thompson, J Buckley, M Sellens, P Smith, A Jones, S Biddle, N Mutrie, G Abt, M G Hughes, D Kingsbury, J Scurr, R Tong and O Olutola.

1. Apologies

C Sellars, S Jowett, J Bringer, R Cox, G Howatson, T Westbury, J Tantawy, S Wolfson, P Walder, A Smith, N Armstrong, P Holmes, A Plumb, J Siegler, C Brewer, S Olivier, C Mahoney, S Hardman, O Spendiff, Z Carroll, D James, D Peters, M Rayson and C Pedlar.

2. Minutes of the previous meeting

The minutes were accepted as a true record of the meeting.

3. Matters arising

There were no matters arising.

4. Report on the activities of BASES

Richard Davison gave a presentation on the highlights throughout 2006-07 further details about the Association are in the annual report:

- Successful Annual and Student Conferences
- Changed the structure
- Improved the abstract review process
- Continued strong links with the *Journal of Sports Sciences*
- Production of position statements
- Reintroduced the International Travel Grants
- Introduce social networking
- Extensive, highly rated workshop programme
- The development and maintenance of high professional standards for those involved in sport and exercise sciences – HPSA, Sport and Exercise Nutrition Register, Revamp of accreditation/re-accreditation, application to the Health Professionals Council

- The representation of the interests of sport and exercise sciences nationally and internationally – Membership recruitment/retention strategy, Membership categories/package/survey, Heads of Department Forum.
- New corporate plan.

The Year Ahead

- Health Professionals Council
- Strategic Plan 2008-2010
- Accreditation revamp
- New website and social networking
- Media Committee
- BASES Register of Exercise for Health Practitioner.

5. BASES Financial Statements

Ray White gave a presentation on the finances throughout 2006-07:

- Modest increase in surplus
- Membership fees reduced
- International travel grants introduced
- Online journals removed from the BASES membership package
- Operating surplus £38,122
- Reserves £119,360.

John Buckley asked if BASES had any projects in the pipeline to spend the surplus on. Richard Davison explained that the Inland Revenue suggested we should spend some of the reserve monies due to corporate tax and that the Association would be looking at specific projects in the year ahead.

[Post-meeting note. ~£30,000 has been ear-marked for the following projects: International Travel Grant Fund, Finalise redesign of Accreditation, BASES Re-accreditation update, Membership Recruitment Drive, BASES Website Update, Production of Careers Guide for Student Members, Facilitate Division and Interest Group Activities, Marketing and Communications Strategy, London 2012 Strategy, Application for Chartered Status]

Andy Jones suggested an honorarium for the Chair of the Association. Richard Davison agreed to look into this. Diane Crone supported Andy Jones' suggestion and also asked how members would request projects and highlight what to spend the money on.

Jason Gill suggested introducing research grants for young scientists. Richard Davison said that BASES were meeting with UK Sport to hopefully help us with this area.

Grant Abt said most businesses allocate a specific budget for marketing and asked how BASES would do this. Richard Davison informed that we had a group of MBA students from Leeds Metropolitan University who were helping BASES set-up a marketing strategy and would welcome/explore ideas from the membership to help us with this.

6. Proposal for Re-structure of BASES Strategic Management Team and Council

Richard Davison presented the re-structure proposal:

- Establish a Board to replace the Strategic Management Team
- Dissolve the Council
- Cease the positions of Honorary Secretary and Treasurer
- Education and Professional Development take ownership for all education and training
- Establish an Operations Group
- Establish a Chair's Committee.

Nanette Mutrie highlighted the error for the wording of the Division Exercise for Health which should be Division of Physical Activity for Health.

A vote took place and the membership agreed the proposal for the re-structure.

7. Approval of amendments of the Articles of Association

Claire Hitchings highlighted the changes. A vote took place and the membership agreed the amendments.

8. Approval of amendments of the Rules for the Association

Claire Hitchings highlighted the changes. A vote took place and the membership agreed the amendments.

9. Notification of Elected Officers

Richard Davison announced the following Elected Officers:

The Board

- Chair Elect - Prof Jo Doust

Physical Activity of Health Division:

- Chair - Dr Jason Gill
- Conference Representative - Dr Gary O'Donovan
- Workshop Representative - Lisa Board
- Research Representative - Prof Julien Baker
- Student Representative - to be appointed by the Board

Sport and Performance Division:

- Chair - Dr Michael Graham
- Conference Representative - Paul Dent
- Workshop Representative - to be appointed by the Board
- Research Representative - to be appointed by the Board

Education and Professional Development Division:

- Chair - Dr Martin Sellens
- Conference Representative - Jocelyn Tantawy
- Workshop Representative - to be appointed by the Board
- Research Representative - Dr Caroline Angus
- Student Representative - Amy Dyer

- Biomechanics Accreditation Review Committee Representative - Dr Joanna Scurr
- Interdisciplinary Accreditation Review Committee Representative - Prof Steve Olivier
- Physiology Accreditation Review Committee Representative - Dr John Saxton.

10. Any Other Business

Richard Davison presented the Honorary Secretary – Edward Winter, Honorary Treasurer – Ray White, Co-opted member - Tracey Devonport and the three Divisional Chairs – Rhys Thatcher, Kevin Thompson and John Buckley with gifts for their services.

11. Date of Next Meeting – September 2007 at Brunel University.