

BRITISH ASSOCIATION OF SPORT AND EXERCISE SCIENCES

2001 ANNUAL GENERAL MEETING

MINUTES OF THE MEETING HELD ON 6 SEPTEMBER 2001 AT 5.30PM AT UNIVERSITY OF WALES, NEWPORT

PRESENT

See attached list.

1 APOLOGIES

Apologies were received from T Reilly, D Hall, D Kingsbury, V Tolfrey, A Borrie, G Whyte, P Bromley, G Whiley, T Cable, J Bairstow, S Biddle and D Lavallae.

As Chair, Professor Neil Spurway (NS) welcomed everyone to the meeting.

2 MINUTES OF THE PREVIOUS MEETING

Some minor amendments were found. These would be dealt with and forwarded to the Chair.

3 MATTERS ARISING

There were no matters arising.

4 ANNUAL REPORT

• CHAIR'S REPORT

The Chair summarised the Association's achievements over the last 12-months. Particular recognition was given to Adrian Taylor and Andy Smith for their work on the NQAF document for GP referrals. BASES also saw:

- A 15% rise in membership
- SE numbers levelled at 179
- Accredited members increased for SE from 272 to 293.

The Chair highlighted the following goals over the next 12-months:

- Links with ACPSM
- Independent funding for CPD
- Work for further financial security through contract-based funding
- Restructuring of the Association
- Birth of trading Subsidiaries
- Appointment of full-time Senior manager
- Extension of Accreditation to incorporate strength/conditioning and nutritionists
- Improvement/addition of new BASES publications.

Andy Smith (AS) stated that as past Chair, he knew of developments regarding the financial audit process. He stated that it was necessary for this to be constant and meticulous, referring particularly to strategically planning and evaluation of finances. He also stated that the positions within the new journal should have tendered positions for Editor, reviewers and so on. Andy Miles (AM) reported that he had heard of an establishment called ASES (The Academy of Sport & Exercise Science), stating that we should be aware of the name clash. (*Recent developments state that ASES trading has now ceased due to financial problems*). Matt Jevon (MJ) reported that if we as an Association are going for chartered status it is important that organisations can become accredited by us at Undergraduate level. MJ suggests this should be developed in the future. AM stated that the E&T committee had been developing a framework with this in mind.

AS reported that in the constitutions of some European Colleges similar to ours, it states they should collaborate with related organisations. AS raised the point that to his knowledge we did not approach them and they certainly did not approach us to suggest such a collaboration.

- **SECRETARY'S REPORT**

IM highlighted his report in the current annual report, stating that unfortunately the new member of staff David Alderson would not be staying on with the Association. IM reported this to be a setback but the office was currently being pro-active in recruiting a replacement.

- **TREASURER'S REPORT**

Valerie Cox table her report referring back to the intention of operating at a strategic £20,000 loss over 2000/2001. VC reported this had been achieved meticulously through excellent general maintenance of accounts, highlighting the main costs as: Wage costs (inc 3rd member of staff), PR through the Croxby Co. and relocation of the BASES Office. Alan Nevill (AN) asked about reserves following this loss. VC stated BASES financial reserves now stood at £45,000. AN added that if this continues for 3 years then BASES will cease to exist! VC reassured the membership that the new strategy (if agreed) will be to operate at a loss of around £10-15,000 for 2001/2002. Adrian Taylor remarked that they were meant to receive £70,000 for co-ordination of NQAF project. However, he added that this was not accepted.

AS congratulated the strategic planning of the Association as reserves have been spent well. AS raised the following query on behalf of Andy Borrie: He stated that while the PR budget had increased significantly the income received from mail-shots had gone down. VC responded stating that income from advertising and so on had not differed significantly, however, the contract with the Croxby Co. was established not to increase income, but to increase profile and awareness of BASES.

Mel Siff commented that in accordance with the level of expertise within BASES, the Association should make closer to £20,000 through workshops. NS retorted that considerations have been made on revenue making workshops. MJ stated that he did not want the competition against his workshops!

The accounts were accepted by the membership.

5 BASES ANNUAL CONFERENCE

- 2002

LB informed members of the changed date of 19-23 July, and warned that the call for Abstracts would be going out early as a result. December 1st 2001 would be the date abstracts should be received by. LB added that there may be some flexibility with this though. LB also stated that a number of highly reputed speakers will be involved and is looking forward to the event.

- 2003

Prof Roger Bartlett (RB) stated that the first conference flyer is now out and that members will be updated on a regular basis.

6 OFFICERS HONORARIUMS

NS suggested this be dealt with in Section 9.

7 HON/ FELLOWSHIPS – REVISED CRITERIA

NS showed Association that criteria was now *Or* rather than *and*.

- i) An outstanding contribution to BASES, or to the world of Sport and Exercise Sciences

Or

- ii) Major contributions to at least two, or a truly extraordinary contribution to any one, of teaching, research and support work in Sport and Exercise Sciences

NS suggested that this be applied to Honorary Fellowships only. RB forwarded the motion to accept and MJ seconded. This notion was supported by the membership.

8 PROPOSED NEW PUBLICATION – ASES

NS informed members that developments were looking good with Taylor & Francis for a sister publication for JSS which would be an applied journal. NS added that it was unlikely to go into print before late 2003.

9 MEMBERSHIP SUBSCRIPTION INCREASE

VC presents the current situation regarding BASES and the need for self-financing activities. Potential incomes include:

- Membership fees
- BASES World income (advertising etc)
- Sponsorship
- Service charges

Particularly extra finance is required for 3rd full-time member of staff.

VC stated that further income is needed in order to remunerate executive officers and professionalise a number of member services. The costs for this venture would be very high, however it was stated that this might be possible in the future. Problems raised by VC include who do we pay and whom don't we pay?

Prof Roger Eston (RE) stated that it is ridiculous that we expect the Executive Committee to operate in this manner. AT added that to generate those levels of payment there would need to be a vast increase in the income generation or else the 'buy-out' would bankrupt BASES. RE proposed £3,000 pa for the chair and £1,000 pa for each member of the executive committee. An individual from the floor also seconded this proposal. LB states that £1,000 pa is not going to better the service, as individuals will still not physically have the time. LB also suggested perhaps it was more feasible to appoint another full-time member of staff. Prescilla Choi (PC) refers back to AT's query and asked what is meant by income generation? VC responded to this stating that there is a major problem in raising that kind of money without severely depleting reserve finances. AT stated that this issue should be considered strategically before a firm decision is made. AT suggests the possibility of locating a rich benefactor or formulating a bid for lottery funding. LB suggests that the AGM is not the venue to discuss this and that a consultative document should be produced in order to formulate firm ideas and costs of what would be required. NS asked RE if he was happy to rescind his original proposal. RE agreed.

The Treasurer's proposal of increased membership fees to fund a further member of staff is proposed by NM was seconded by PC.

LB expresses concern over one category and tables a second proposal for a review of the category changes with the proviso that the achieved income is still the same. DM seconds this proposal.

Notion accepted 26 votes for and 5 against.

10 SUPERVISED EXPERIENCE AND ACCREDITATION FEES

The Treasurer informed members that in order to improve the reviewing service and also to create a self-funding programme, fees should be increased for Accreditation and introduced for SE:

- Accreditation application/re-application - £75
- Supervised experience application - £30

DM asked who would be affected by the change? VC stated that it would only be new applicants onto the SE programme. Those currently on it would be unaffected. AM stated he felt it was unfair to charge for this service. LB suggested altering Accreditation application and Lab Accreditation fees to cover the costs.

Jan Graydon (JG) stated that these fees represent extremely good value for money.

Notion accepted 39 votes for and 2 votes against.

11 ORGANISATIONAL RESTRUCTURING

Diane Crone-Grant (DCG) reported she had included a piece in the September BASES World and was keen to receive feedback from the membership on this. DCG added that she would be developing this idea more over the coming months.

12 ACCREDITATION/ SUPERVISED EXPERIENCE – NEW SUBMISSION DATES

JC forwarded the proposal for realignment of submission dates to reduce the workload on the current reviewing committees. The suggested dates are to shift SE submissions to April and November from January and July respectively.

This change was agreed by the membership.

13 ELECTION OF OFFICERS

NS informed members that Prof Steve Bird (SB) had put himself forward for the role of Secretary. The proposal was put to a vote and SB was accepted unanimously.

NS informed members that at this time, no Chair had been found. He stated that the process would continue and would occur through postal nomination and vote.

14 ANY OTHER BUSINESS

Mel Siff stated that he thought BASES was a very unique organisation in both its subject area and the fact that it operates purely to benefit its members. However, he added it may benefit the Association to operate more quickly and decisively.

LB proposed that the membership show appreciation for the hard work of those members leaving the committee. All members gave a round of applause.

15 DATE OF NEXT MEETING

The next meeting was scheduled for the 2002 BASES Annual Conference at the Commonwealth Games in Manchester.