

BRITISH ASSOCIATION OF SPORT AND EXERCISE SCIENCES

1999 ANNUAL GENERAL MEETING

MINUTES OF THE MEETING HELD ON 9 SEPTEMBER 1999 AT 4:30PM AT THE LEEDS METROPOLITAN UNIVERSITY

PRESENT

Andy Smith, Les Burwitz, V Baltzopoulos, Hilary Matheson, Nanette Mutrie, Andy Miles, Nick Fellows, Tony Westbury, Adrian Taylor, John P Buckley, Stuart Biddle, Alan Nevill, Andrew Balsdon, Jerry White, Richard Davison, Simon Theakston, James Balmer, Mark Smith, Claire Palmer, Stephen Mellalieu, Andrew Blannin, David Fletcher, Neil Roach, Andy Jones, Clyde Williams, Sarah Rowell, Rosie Mayes, Penny Crisfield, Edward Winter, Don Maclaren, Ged Garbutt, Chris Sellars, Helen Davies, Kevin Robertson, Catherine Woods, Roger Bartlett, Jim Watkins, Jan Graydon, Kevin Lamb, Catherine B, Lee Ingle, Vicky Tolfrey, Keith Tolfrey, Paul Boyle, Zoe Knowles, Martin Eubank, Paul Davies, Jeanette Wardrop, James Ryder, Steve Hunter, Su Stewart, Penny Chisnall, Phillip Gates, Paul Smith, Mike Price, Mark Goss-Sampson, Clare Smith.

APOLOGIES

Prof Dave Collins, Dr Mary Nevill, Dr Tim Cable, Prof Craig Mahoney, Prof Tom Reilly, Dr Paul Holmes, Dr Keith Lyons, Mr Chris Barnes, Mr Calvin Morris.

99.1 MINUTES FROM THE PREVIOUS MEETING

These had previously been approved and signed by Prof Les Burwitz.

99.2 MATTERS ARISING

No matters were raised.

99.3 ANNUAL REPORT AND THE WAY FORWARD

Chairpersons and Treasurer's Report

Andy Smith (AS) framed his presentation around PowerPoint. AS began by highlighting the significant achievements made by the Association during the past year. He asked members to refer to the BASES annual report and in particular the Chairperson's report. AS informed the members that one of the challenges that the Executive and the Association had faced this year was to clarify with the BASES accountants the Association's tax and VAT status.

AS informed the AGM of the detailed efforts made by the Executive Committee to resolve the Association's corporation tax status. AS informed the members that he had received verbal notification from the BASES accountants that the Inland Revenue had confirmed that the Association had no current or outstanding tax liabilities and that the Inland Revenue would review the Association's tax status and accounts again in 2002. However, until this was confirmed in writing the accounts presented to the AGM would remain unapproved. AS then discussed the issue of VAT registration for the Association. He informed the members that the BASES accountants were currently working on clarifying this issue and until this was satisfactory resolved the accounts presented to the AGM would remain unapproved. AS said he would write to all members and inform them of the outcomes as soon as all the information was available. Prof Roger Bartlett applauded the time and effort that the Executive had put into resolving this situation.

AS asked the members if they had any questions. Prof Ken Fox commented on the fact that Association Study of Obesity was a limited company with charitable status and asked whether this was something that BASES should also consider. AS thanked Prof Fox for this observation.

AS proposed that "the AGM accept the annual report and endorsed the efforts the Executive are taking to deal with BASES tax and VAT position and recognise that at this stage the annual accounts cannot be approved for good reason". This was seconded by AB. The proposal was unanimously accepted.

AS proceeded to comment on the other section reports within the BASES annual report and to provide members with relevant updates:

Exercise Science Report

The NQAF document for GP referrals had received support from the Public Health Minister Ms Tessa Jowell. Through the good work of the ESSC and Dr Adrian Taylor, the HEA intend offering BASES a contract in the region of £20,000 to conduct an audit on research on Exercise in the Elderly in Higher Education. Dr Adrian Taylor and his ESSC team would conduct this work and BASES would assist in managing the project and receive funding for doing so.

Sport Science Report

AS informed members about the developing BASES/BOA working relationship. He also informed members about the UKSC decision not to offer BASES relocation to the UKSI HQ in Sheffield but to provide BASES with a "hot desk" at the HQ.

Research Report

AS informed members about the process by which BASES recommended individuals to the HEFCE for sit on the RAE panel. Dr Roger Eston had volunteered to write a report on this process and present it to the membership.

Learning and Teaching Report

AS informed members about BASES involvement with the QAA regarding the establishment of the Unit 25 benchmark statement for Hospitality, Leisure, Sport, Recreation and Tourism. AS explained that BASES had been approached by the QAA to act as the subject association for Sport related degrees. BASES would be providing the secretariat for the benchmarking group and would receive funding to do so. AS informed members that the BASES benchmarking group would comprise himself as Chair of BASES, Dr Ian Swaine, Chair of the Education and Training Committee and Mr Dave Kellett. AS would also establish a task force to provide expert advice on any draft documentation produced by the group and he would consult with the membership as often as possible.

Horizon Gaze

AS asked members to refer to his Chair's report in the BASES annual report. He informed members that his first year in office had been a very challenging one and that he would seek to encourage more support from the membership to further the significant progress already being made by the Association.

AS provided a summary of the year's events within the annual report and then invited questions from the membership: -

Prof Les Burwitz (LB) applauded the BASES Executive for their excellent work during the last year and encouraged the Executive to look to the future and in particular to support the research role of the organisation. LB also encouraged the Executive to strategically plan the expenditure of the BASES reserves. AS replied that once the Association's corporation tax and VAT issues were satisfactory resolved, the Executive would be putting in place a planned expenditure of the BASES working capital to further the aims and objectives of the Association. With regard to the Association's research agenda, AS informed the membership that a draft research strategy document had been written and this had been sent to key researchers in the Association for consultation.

Prof Stuart Biddle wished to formally commend the Executive for their excellent work and he offered his support in establishing a high profile research agenda for the Association.

Dr Adrian Taylor wished to thank Paul Boyle for his efforts as newsletter editor. AS explained that the Executive had fully recognised the excellent work that Paul had done for the Association and he was in complete agreement with Dr Taylor.

Andy Borrie, the Honorary Treasurer wished to thank all the voluntary officers for their work this year and emphasised the need for continued support from the membership in order to take the work of the Association forward.

AS informed the membership that that there had been no official nomination for Chairperson for 2000. Prof Dave Collins had discussed with the Executive the option of putting his name forward for election for Chair and if he were to be elected to take up the position in September 2001. Unfortunately after considerable debate, the Executive felt that the proposed timescales did not fit with the constitution and the Executive unfortunately had to decline Prof Collins' offer. AS stated that whilst he would not canvass individuals to stand he would encourage the membership to be proactive in finding a suitable candidate. AS then proposed that a postal vote for Chair-elect for December 1999 - September 2000 should take place before December 1999. Prof Roger Bartlett seconded the proposal. The members at the AGM unanimously accepted the proposal.

99.4 ANNUAL CONFERENCES

AS commended the advanced planning for next year's conference by LJMU. Dr Don MacLaren the conference organiser informed the members that the conference would take place at the end of August. AS informed the members that no bid had yet been received for the 2001 conference and that the deadline for submissions was 31st October. AS informed the members that the 2002 conference would be embedded within the Commonwealth Games conference subject to an agreed contract. This decision had been made following consultation with the whole membership. LB informed the members that the conference would take place on 20-23 July 2002.

99.5 ELECTION OF OFFICERS

AS welcomed the newly elected section chairs, Dr Andy Jones (physiology) Dr Carl Payton (biomechanics) and Mrs Diane Crone Grant (Interdisciplinary). AS also informed the members that Prof Ian Maynard had been re-elected as Honorary Secretary and Mr Andy Borrie had been re-elected as Honorary Treasurer. AS thanked Dr Sarah Rowell for standing for election and look forward to her continued contribution to the Association. AS informed the members that the postal votes had been counted by the BASES Development Officer and one independent counter, Prof Ken Fox.

AS formally thanked the previous Section Chairs, Dr Bill Baltzopoulos (Biomechanics), Dr Andy Miles (Interdisciplinary) and Dr Roger Eston (Physiology) for all their hard work.

99.6 ANY OTHER BUSINESS

Dr Andy Miles wished to thank on behalf of the Association, Mrs Sally Baker for her excellent work and support as the BASES office administrator.

Dr Adrian Taylor raised the issue of payment of honorariums for elected officers. AS explained that he would not accept a honorarium for his work for the Association during this term of office. However, he would endeavour to put in place by next year a process by which this issue could be debated by the membership.

Dr Adrian Taylor asked who would be hosting the BASES 2000 student conference. AS informed the members that a call for bids would go out shortly after the conference.

99.7 DATE AND TIME OF THE NEXT MEETING
To be arranged.