

BASES ANNUAL GENERAL MEETING

12TH COMMONWEALTH INTERNATIONAL SPORT CONFERENCE, MANCHESTER

**MONDAY 22 JULY 2002 AT 6.00PM IN LT 3, THE GEOFFREY
MANTON BUILDING, MANCHESTER METROPOLITAN UNIVERSITY**

PRESENT

See attached sheet.

EXEC COMMITTEE

Prof N Spurway, Chair
Prof C Williams, Chair Elect
Dr V Cox, Treasurer
Prof S Bird, Secretary
Dr T Holder, Psychology Chair
Dr M Lauder, Biomechanics Chair
M Jevon, Interdisciplinary Chair
Prof E Winter, Physiology Chair
J Cooper, Chief Executive Officer
J Bairstow, Senior Admin Officer

1. APOLOGIES

R Bartlett, S Bird, B Baltzopoulos, S Biddle, P Choi, D Collins, J Doust, R
Eston, B Hemmings, D Kerwin, D Leedale-Brown, D MacLaren, I
Maynard, A Allford, S Rowell, K Tolfrey, C Williams, S Wolfson, P
Holmes, A Nevill

As Chair, N Spurway welcomed everyone to the meeting.

2. MINUTES OF PREVIOUS MEETING

The minutes were approved from the previous meeting subject to some
minor amendments; these would be corrected in the minutes and
forwarded to the Chair.

N Spurway confirmed that BASES would not be going ahead with the
honarium payments for the Exec Committee due to financial
commitments.

3. MATTERS ARISING

There were no matters arising.

4. ANNUAL REPORT

• CHAIR'S REPORT

The Chair summarised the Association's achievements over the last 12 months and informed the members that the Exec would be presenting their reports in PowerPoint presentation format.

Recognition was given to:

A Jones and the SSSC for their work on the World Class Guaranteed Accreditation Scheme. The pilot scheme will be run in 2003, with a view to the possibility of bringing detailed proposals for formal modification of the accreditation process to the AGM next year. Membership will be kept updated through BASES World.

M Jevon for his work on the Buddy Scheme project, whereby younger sport scientists work closely with experienced ones through World Class Sports, funded by UK Sport. Membership will be updated accordingly.

N Spurway reported on the ratification of a Memorandum of Collaboration (MOC) with the British Association of Sport & Exercise Medicine (BASEM) resulting in enhanced understanding between the two Associations that are now both represented on the Exec and E&T Committees. This in turn brought on a mutual collaboration with the Association of Chartered Physiotherapists in Sports Medicine (ACPSM), resulting in a three-stranded 'Inter-Professional Forum' that was publicly announced with the signing of a MOC at the annual dinner 21 July 2002.

An equally important collaboration also was with UK Sports Institute (UKSI) in December whereby a partnership agreement was signed. This work is now placed in the hands of the SSSC to operate.

Internationally a proposal enabling individuals to become joint members of BASES and the ECSS will be put forward to the next AGM. Liaisons with the Australian Association are growing and A Jones will be the BASES representative who will report on any developments.

N Spurway confirmed that at the last Exec the Committee had agreed that J Cooper would become the new Chief Executive Officer of the Association and would have the authority to act on the Exec's behalf in matters currently requiring direct involvement. A new member of staff had also started on a 6-month contract through a Government Training Scheme – Miss Sobia Rafiq.

N Spurway reported that P Choi the Equity Representative now holds a post in Australia. The Exec had agreed that Section Secretaries would now take on this position and report to the Honorary Secretary accordingly. The Interdisciplinary section has been working with C Brackenridge and has produced an action plan on equity. Other sections will need to produce their plans using this model. Details will be made available on the website.

BASES publications will be updated and new editions for Biomechanical and Physiological Testing Guidelines will hopefully be available for 2003.

C Williams outlined that a small working group had a 2-day residential away days to discuss the new corporate plan and a draft document would be produced for early September 2003.

N Mutrie said she was disappointed that the collaboration with the British Psychological Society (BPS) was not an item on the agenda. T Holder agreed to liaise with the new Psychology Section Chair to move this forward.

L Burwitz thanked N Spurway for his report and the news about the CEO however the following were not on the agenda – Trading Subsidiary, Strength & Conditioning Accreditation and Kite-marked Undergraduate courses.

J Cooper reported that BASES was now VAT registered and this would link in with the Trading Subsidiary. The E&T Committee would be dealing with the kite-marking courses and would report to the membership accordingly.

N Spurway confirmed that BASES had tried hard to bring Sport England and BASES together to form a group for Strength & Conditioning but Sport England had declined the offer at present but may consider this for the future.

- **SECRETARY'S REPORT**

See annual report 2001-2002 for further details.

- **TREASURER'S REPORT – ANNUAL ACCOUNTS**

V Cox thanked J Cooper and J Bairstow for keeping the finances in order. A good audit report had been received with an income of 170,000, expenditure of £184,000 with a loss of £17,000 (aimed to lose £15,000). The funds were on target for next year to break even. VC highlighted the main changes:

- Membership income increase up 40 %
- Conference total profit of over £12,000

- Workshop expenses dealt with differently from the BASES office and we are now gaining a small profit
- Newsletter expenses risen due to BASES World
- Office expenses increase due to move to new premises
- Drop in meeting expenses/travel costs which were a huge drain on funds – worked with the sections to lower this in order to make a saving.

The grant from UKSI of £20,000 will still be received but will gradually come to a halt whereby BASES will have to replace 10% of our total income with new projects.

A Smith said it was important to keep a corporate history of the finances and congratulated the Exec on their work and how the Association would work together over the next 2 years with the £30,000 in reserve. He was also concerned that staff development had decreased and stressed this should increase to £3,000 for the staff progress.

N Mutrie enquired about workshop profits. J Cooper explained that the E&T Committee would be handling this through the workshop guidelines and would keep the membership informed.

L Burwitz requested that the Exec repeat the PowerPoint presentation at each AGM as he found this was very useful. However he stressed that he felt it was not up to the CEO to look after the funds alone but up to the Association as a whole. L Burwitz thanked the Treasurer and the Exec for their involvement.

5. BASES ANNUAL CONFERENCES

E Winter confirmed that the annual conference would be a joint conference between BASES and BASEM in association with the NSMI and would be held at Sheffield Hallam University between 3 – 6 Sept 2003 – entitled “The Cutting Edge”.

Members will be updated accordingly with further details through various mail shots.

6. PROPOSED NEW PUBLICATION – ASES

NS presented the proposal/motion to the members (agenda item 6).

LB said the motion should include all items 1-5 and this should be considered for the final postal vote.

AS expressed the opinion that the publication does not need a title at this stage but use as a working document, as the title may want to change.

TR informed everyone that this initiative had been going round for some 6-7 years and felt it must be part of the profession for sport scientists and should be linked in as part of the membership.

AT asked if we could project how many people BASES might lose if the membership fee goes up?

NS stated that it would be logical that Taylor & Francis produce the journal as they do so for the JSS. He explained he would like to go ahead with the proposal but would need a vote from the membership.

NS proposed the change to include 1-5 in the motion and was seconded by A Smith.

Voting took place :

In favour - 43

Against – 0

Abstain – 0

VC confirmed that they would look at a discount rate for students but would be mandatory for full members.

7. PROPOSED NEW WORLD CLASS GUARANTEED ACCREDITATION SCHEME

NS presented the proposal (agenda item 7). He informed members that they would be kept informed of the progress of the scheme throughout the year. Detailed proposals on the pilot would be presented at the AGM 2003.

8. ELECTION OF OFFICERS

NS informed members that Prof Clyde Williams would be the new Chairperson, Dr Valerie Cox the Treasurer and Prof Ian Maynard the Psychology Section Chair. At this time however there was no Secretary.

A Smith suggested joining the role of Treasurer and Secretary together. NS stated that a further call would be made in the next BASES World issue and in the light of this the role of Secretary might need re-visiting.

9. ANY OTHER BUSINESS

NS presented the certificates for Fellowship and Honorary Fellowships:

Fellowships

Dr A Jones – Manchester Metropolitan University
Prof A Taylor – De Montfort University, Bedford
Dr S Wolfson – University of Northumbria

Honorary Fellowship

Dr A Smith – York St John College

J Cooper presented N Spurway and T Holder with their leaving gifts. C Williams expressed great admiration and thanks for the Chair's work over the past two years. He said N Spurway showed great integrity and was sincere with all his dealings with the Association.

10. DATE OF NEXT MEETING

To be held at Sheffield Hallam University – date to be confirmed.